

Good Shepherd Center

4100 Maple Ave.
Baltimore, MD 21227-4099
<http://www.goodshepherdcenter.org>

Openings in Department of Human Resources:

1. Sr. Human Resource Generalist

Assist the HR director in the administration of employee benefits program. Responsible for the maintenance of records, billing of employee benefits. Assists the HR Director with the research and design of alternative programs. Answers questions and helps to resolve problems of the employees. Frequent communication outside of the work group is required to resolve disagreements, reach agreements, and clarify issues/processes. Responsibilities include ensuring internal customers are satisfied with service. Communication with external contacts involves handling complaints, making adjustments, corrections, etc. Other open positions include:

2. Administrative Assistant

3. Recruiter

It is the objective of Good Shepherd Center to provide a continuum of services that combines treatment, residential and educational services for adolescent girls and their families who are experiencing personal, family and societal conflicts. The Good Shepherd mission is "Love-In-Action" and rests on the belief that "One person is more precious than the world."

Please direct all inquiries to:

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